

## Calendar of Activities Supporting Development of Teaching Professor Rank

Target Date	Campus Level Activity	School/Department Level Activity
May 2019	Initial notes on teaching professor shared with EC and with faculty leaders (in Box-FA Guidance): Scratchpad	Preparation of Dossiers for Fall 2019 Review Cycle
August 2019	Ad Hoc P&T Task Force <sup>1</sup> membership re-constituted and schedule of meetings established for September  Compilation of existing Lecturer and Clinical promotion criteria language created and shared with John Watson	
August 2019	Schools asked for representatives to the campus P&T committee and Ad Hoc task force	Deans briefed at August 17 Deans Retreat regarding overall timetable for work; IFC Executive committee briefed on 8/29/30
September, 2019	<i>Presentation at September Academic Deans meeting on Process of Developing Criteria/Standards; deadline of 11/27/19 introduced for draft of school guidelines to be submitted to OAA<sup>2</sup></i>  Ad Hoc P&T Task Force meetings (Mondays in September): Teaching Professor is the main agenda item but there are others ( <i>additional meetings to be added in October as needed</i> )	Primary and Unit Committees meet to review 2019-2020 academic year dossiers  <i>Kathy Johnson and John Watson to send letter to IUPUI faculty explaining the overall process for developing standards/criteria and clarifying the role of unit committees, deans, chairs, and faculty</i>
Early October	<i>Distribution of draft campus-level guidelines to EC and to schools.</i>	Schools develop own standards in response to draft campus-level guidelines engaging both TT and NTT faculty in process. Draft of <u>school</u> standards due to OAA by November 27, 2019. Department standards ideally should be finalized after the school standards, but development can begin in parallel.
October or November	<i>Presentation at IFC</i>	
October 29	OAA-sponsored discussion of school revisions to teaching excellence standards (for school-level P&T chairs and members)	
November-December	<i>Campus finalizes campus level standards and guidance</i>	Departments finalize standards for use in primary committee reviews [only in schools with departmental structures for which separate primary committee criteria exist]
December 11	Promotion in the Lecturer Ranks—P&T Workshop	
January	<i>Campus guidelines to be refined and improved based on drafted school standards to ensure alignment</i>	Schools adopt standards through appropriate faculty governance body.
February, 2020		
March, 2020	<i>Campus standards to be endorsed by IFC</i>	Departments adopt standards through endorsement by department faculty.  <i>Potential candidates inform chairs, and prepare materials for external reviewers. [Possible but not likely: new hires may be hired at the Teaching Professor level (as judged by the school's P&amp;T committee; this will be very rare)]</i>
July – December, 2020		Submission of edossiers for promotion to Teaching Professor

<sup>1</sup> Ad Hoc P&T Task Force, established by the IFC EC, includes representation from most schools and includes both TT and NTT faculty; meetings and materials are available for all units. Reports from Ad Hoc go to the IFC EC for further action.

<sup>2</sup> Items in italics are planned but not yet scheduled or accomplished